



**ST GREGORY'S**  
CATHOLIC PRIMARY SCHOOL

Monday 4<sup>th</sup> April 2022

Dear Parents and carers,

**Parents Evenings – Week beginning 25<sup>th</sup> April 2022**

We will be holding face-to-face Parents Evening meetings in school on the following dates:

**Wednesday 27<sup>th</sup> April – Pre-school to Year 5**

**Thursday 28<sup>th</sup> April – Year 6**

These meetings will give you the chance to have a discussion with your child's class teacher to review their progress and future targets. Each parent will be allocated 5 minutes to discuss attitude, aptitude and future needs. Please arrive up to 15 minutes before the appointment to take time to look at your child's/children's books if you wish to do so.

Should you be unable to come into school due to health reasons, work commitments or childcare issues, you can request a telephone call or an alternative meeting from your class teacher at a convenient date and time for you both.

**How to book**

You can book your appointment by logging into the school website app which you will have used to book a parents' evening slot in November 2021 - the app is called ***School Life*** and looks like this.



Once you have logged in, please click on 'Parents Evening' in the left-hand menu. As a parent of a child / children in Pre-school, Reception or Years 1, 2, 3, 4, 5, you will see the option to book a slot on Wednesday 27<sup>th</sup> April. If you have a child in Year 6, you should see the option to book for Thursday 28<sup>th</sup> April. or Tuesday 30<sup>th</sup> November.

St Gregory's  
Catholic Primary School,  
Park Road, Smethwick,  
West Midlands, B67 5HX

Tel: 0121 4292609  
[www.st-gregorys.sandwell.sch.uk](http://www.st-gregorys.sandwell.sch.uk)  
Principal: Mr Chris Hancox

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## First Time Users

If you are a first-time user of the school, you will have been sent an email to your primary contact email address with a password reset link. Follow that link to set up your new password for the given username.

If you have forgotten your current password, you can reset it by clicking the 'login' button at the top right-hand corner of the St Gregory's School Website <https://www.st-gregorys.sandwell.sch.uk>

You can then select the password reset option below the School Life logo. In most cases your username will be your first initial followed by a full stop and then your surname e.g. t.boodell. If you have any further problems with this then please ask at the school office.

The screenshot shows the school's website header with the logo and principal's name. A navigation menu includes links for Home, Our School, Key Information, Our Community, Catholic Life, Contact Us, and News & Diary. The main content area features a 'Login' section with fields for Username and Password, a 'Stay Logged In?' checkbox, and a 'Login' button. To the right is the 'School Life' section with a 'Forgotten your password?' link. Red circles and arrows highlight the 'Login' button in the top right and the 'Forgotten your password?' link.

Best wishes and God bless,

Mr Hancox  
Interim Principal

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