



ST GREGORY'S
CATHOLIC PRIMARY SCHOOL

Dear parents and carers.

I write to inform you of some changes in school that will be in place when we return after the February half-term break.

Morning Start & Registration

As of Monday 28th February, registration will be open from 8.45am. Children will be collected from the playground in their class lines by class staff when the bell rings at 8.45am. The children will have until 8.55am to continue to come into class using the entrances that they use currently. At 8.55am the register will close, as will the doors to get into the building. Should you arrive after this time, you will need to take your child to the school office to get their registration mark before they go to class. The school gates will close at 9.00am. If your child is late to school (after 8.55am) they will get an 'L' mark on the register. This will not impact on attendance; however, it is imperative to keep to time so that the school day starts positively for the children. If you arrive at school after 9.15am, a 'U' mark will be given on the register which signals an unauthorised absence mark; this will impact on attendance and have a long-term impact on the progress your child will make.

Staffing Changes

It is with great sadness, that I announce the departure of Mrs Duncan after 6 years of dedicated service to the school. She will be leaving St Gregory's this half-term, her relentless hard work and accommodating nature will be missed. I'm sure you will join me in wishing her all the very best in her next chapter. With that, I can also confirm that Mrs Kopiec will take up a full-time position in our school office and will continue to be of service to us all, as she has been since joining us last year on a Thursday and Friday.

I must also inform you of the departure of Mrs Raheem who will also be missed by staff and children alike. Mrs Raheem has been a part of the St Gregory's family for the past 4 years and has given her all to care for the children in our school and support progress in learning. Again, I'm sure you will join me in wishing her the very best for the future.

Towards the end of this week, I will issue the February newsletter which will highlight some key dates for next half-term. Until then, I'd like to extend my best wishes and thanks to the children and staff in Year 5, who have worked so hard to prepare to perform at the Pyramid Concert at the Town Hall on Thursday evening. Good luck!

Best wishes and God bless,

Mr C Hancox
Interim Principal

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