



ARCHDIOCESE OF BIRMINGHAM  
**ST. GREGORY'S**  
**CATHOLIC PRIMARY SCHOOL**

Part of the St Catherine of Siena Academy



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Park Road  
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Dear Parents,

11<sup>th</sup> February 2020

**Parents Consultation Week – March 2020**

The consultation week this term will be held week beginning Monday 16<sup>th</sup> March. The format for the Consultation week is designed to enable teachers to have an in depth discussion with parents. A specific day plus the Tuesday evening, 17<sup>th</sup> March, has been set aside so that parents can discuss their child's progress and review future needs. To enable us to do this please note the following dates:

<b>Monday</b>	<b>16<sup>th</sup> March</b>	<b>Year 1</b> <b>Year 4</b>	<b>Mrs C Cooper</b> <b>Mr A Wareing</b>
<b>Tuesday</b>	<b>17<sup>th</sup> March</b>	<b>Year 2M</b> <b>Year 5</b>	<b>Miss R Maynard</b> <b>Miss S Brady</b>
<b>Wednesday</b>	<b>18<sup>th</sup> March</b>	<b>Reception</b>	<b>Miss K Vanstone</b>
<b>Thursday</b>	<b>19<sup>th</sup> March</b>	<b>Year 2W</b>	<b>Mrs N Wearing</b>
<b>Friday</b>	<b>20<sup>th</sup> March</b>	<b>Year 3</b> <b>Year 6</b>	<b>Mr C Hancox</b> <b>Mr R Heard</b>

Meeting times will run from 8.30 a.m. – 4.00 p.m. and on Tuesday evening from 3.40 p.m. – 6.00 p.m. Each parent will be allocated 10 minutes to discuss attitude, aptitude and future needs.

A link will be sent to your mobile phone or email address, which will then take you to the online booking system and allow you to select a time. Please ensure that you book your appointment as soon as possible to ensure that you get the most convenient time for you.

The below points provide a guide on how to book your slot:

1. Click the link that you receive through text and/or email to take you to the confirmation page. You will need internet access to do this.
2. Enter your child's first name to continue. If you have more than one child, any of their first names will work.
3. Next you will be taken to the booking page. This will show your children alongside all of the teachers that you can book your appointment with.
4. Click 'Please Choose' to be shown a list of available times that you can click to book.
5. Please click 'Book this Slot' to complete your booking. When the button has turned green you know your booking has been made.

At any time before the appointment, you can click the link on your phone or email again to check your booking time or even un-book by clicking the green booked button.

Best wishes,

Mr Boodell



*'Loving and Learning'*  
 www.st-gregorys.sandwell.sch.uk

